## APPLICATION FOR A CIVIL PARTNERSHIP CERTIFICATE

PLEASE READ THE NOTES OVERLEAF BEFORE COMPLETING THIS FORM

FOR REGISTRATION
AUTHORITY USE ONLY

Entry No Cert No Date of issue

1 APPLICANT		
Mr Name of applicant Mrs		
Miss/Ms	(State name in full)	
Full postal address		
Full postal address		
Post codeTelephone no		
Are you applying for your own civil partnershi certificate? YES/NO If not please state your	purpose for which the certificate	
relationship to the person to whom the certificate re	elates is required	
DETAILS OF CIVIL PARTNERSHIP CER	TIFICATE REQUIRED	
4 DETAILS OF CIVIL PARTNERSHIP CER Name of civil partner	Name of civil partner	
·	·	
Address at the time of the civil partnership registration	Address at the time of the civil partnership registration	
Place of the civil partnership registration		
Date of the civil partnership registration		
5 REQUIREMENTS		
Civil Partnership Certificate £	I requireFull certificate(s) I requireExtract(s)	
6 REMITTANCE ENCLOSED (Postal applications only)		
I enclose a cheque/postal order for £		
7		
	_	
Signature	Date	

POSTAL APPLICATIONS
If you apply by post please complete this form and enclose a stamped addressed envelope and the appropriate fee in sterling. Information about the cost of certificates may be obtained from any registration authority. All remittances should be made payable to
This application form should be sent to the registration authority of the area where the civil partnership was registered.
<b>DO NOT</b> use this form for making applications to the REGISTRAR GENERAL.

## **TYPES OF CERTIFICATE**

There are two types of certificate. The full certificate shows all the information contained in the civil partnership record, including the addresses for the civil partners at the time the civil partnership was registered. The extract certificate does not show these addresses.

## **INFORMATION NEEDED**

The details of both civil partners and the date and place where their civil partnership was registered should be provided in box 4 overleaf.

For a full certificate, the details provided must also include the full addresses of both civil partners at the time their civil partnership was registered.

If the addresses are not provided in box 4, an extract certificate will be issued.

If a full certificate is required and the full addresses of both civil partners cannot be provided, an application may be made to the Registrar General with the reasons. The Registrar General may authorise the issue of a full certificate if satisfied that it would be reasonable to do so.