

# Applying for a Nursery School in Enfield Information for Parents



September 2025

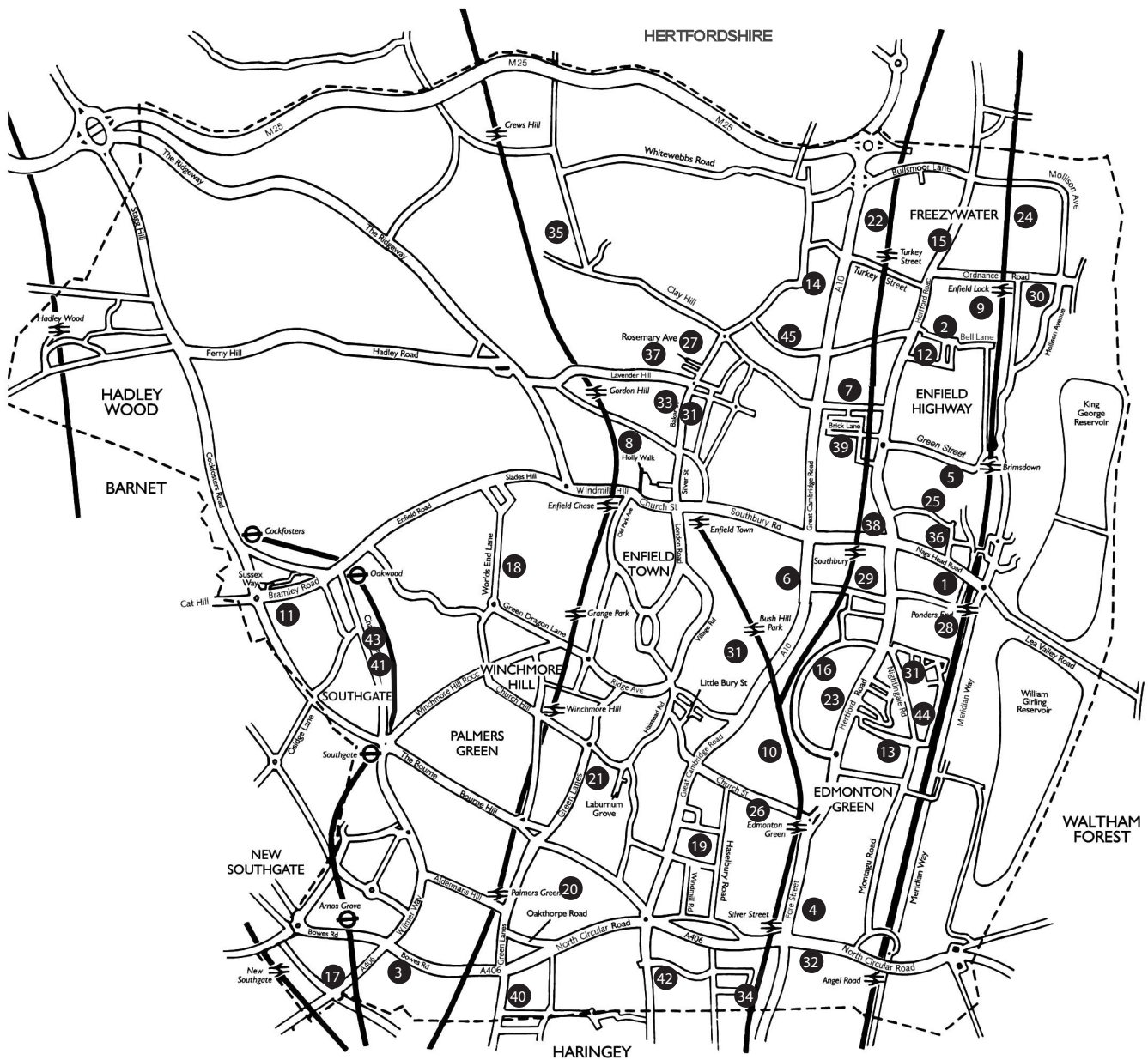


Apply online at  
[www.eadmissions.org.uk](http://www.eadmissions.org.uk)

[www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions)



# Primary Schools in Enfield with a Nursery Class



## KEY

- |                   |                              |                          |                     |
|-------------------|------------------------------|--------------------------|---------------------|
| 1. Alma           | 13. Eldon                    | 25. Kingfisher Hall      | 37. St. Michael's   |
| 2. Ark John Keats | 14. Forty Hill               | 26. Latymer All Saints   | 38. Southbury       |
| 3. Bowes          | 15. Freezywater St. George's | 27. Lavender             | 39. Suffolks        |
| 4. Brettenham     | 16. Galliard                 | 28. Oasis Academy Hadley | 40. Tottenham       |
| 5. Brimsdown      | 17. Garfield                 | 29. One Degree           | 41. West Grove      |
| 6. Bush Hill Park | 18. Grange Park              | 30. Prince of Wales      | 42. Wilbury         |
| 7. Carterhatch    | 19. Hazelbury                | 31. Raglan               | 43. Wolfson Hillel  |
| 8. Chase Side     | 20. Hazelwood                | 32. Raynham              | 44. Woodpecker Hall |
| 9. Chesterfield   | 21. Highfield                | 33. St. George's         | 45. Worcester       |
| 10. Churchfield   | 22. Honilands                | 34. St. John & St. James |                     |
| 11. De Bohun      | 23. Houndsfield              | 35. St. John's           |                     |
| 12. Eastfield     | 24. Keys Meadow              | 36. St. Mary's           |                     |

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## PLEASE NOTE:

Please remember that staff in the Enfield Schools Admission Service are dealing with the placement of many children at the same time. We will respond to you as quickly as we can.



The information in this leaflet relates to the Academic Year 2025/2026 and was correct at 1 September 2024. The Authority reserves the right to amend the information contained in this booklet to take account of any important changes that may occur after this date. Further information may be obtained from the Enfield Schools Admission Service.

# Letter

## THIS BOOKLET

This booklet is for parents with a child born between **1 September 2021 and 31 August 2022** (inclusive). It explains how you apply for a place in a nursery class attached to a primary school in Enfield. If it is possible to offer your child a part time place at a nursery, they will start in September 2025.

Some schools may offer up to 30 hours free entitlement. You will need to contact schools directly for further information.

**Children who attend a nursery class attached to a school are not guaranteed a place in the reception classes of the same school. All parents have to re-apply for admission for the following year. This is to ensure that parents who do not to send their children to nursery will not be disadvantaged when applying for a school place.**



Enfield Schools Admission Service  
Civic Centre, Silver Street  
Enfield, Middlesex EN1 3XA  
Email: [esas@enfield.gov.uk](mailto:esas@enfield.gov.uk)  
Website: [www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions)

Autumn 2024

*Dear Parents and Carers,*

### Admission to Nursery Classes, 2025

This booklet gives parents and carers information about how to apply for a school nursery place in Enfield.

Please check the websites of the schools you are interested in applying for to find out the arrangements for parents to visit before making your application.

As well as nursery classes attached to schools in Enfield, there are a number of other preschools, day nurseries and playgroups in the area. Informed Families – Enfield's Family Information Service has details of the provision available and you will find further information about this Service in this booklet.

We hope you will find this booklet helpful.

Yours faithfully,

Tony Theodoulou  
Executive Director People

# Applying for a nursery class place



## APPLYING FOR A PLACE IN A NURSERY CLASS AT A SCHOOL

If you have a child born between 1 September 2021 and 31 August 2022 you can apply for a nursery place for September 2025. This will be the September before their 4th birthday. Schools offer part time nursery places, morning or afternoon sessions. Some schools offer 30-hour placements if parents have an entitlement. Further information is available from individual schools regarding this.

## WHAT KIND OF SCHOOLS ARE THERE?

There are three different types of primary schools that may have nursery classes.

- **Community schools.** The admission arrangements are the responsibility of the Local Authority.
- **Voluntary Aided schools.** The Governors are the admission authority for these schools.
- **Academies and Free schools.** The Governors are the admission authority for these schools.

The following schools have nursery classes and you can apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk):

<b>Alma</b>	<b>Highfield</b>
<b>Bowes</b>	<b>Honilands</b>
<b>Brettenham</b>	<b>Houndsfield</b>
<b>Brimsdown</b>	<b>Keys Meadow</b>
<b>Bush Hill Park</b>	<b>Lavender</b>
<b>Carterhatch</b>	<b>Prince of Wales</b>
<b>Chase Side</b>	<b>Raglan</b>
<b>Chesterfield</b>	<b>Raynham</b>
<b>Churchfield</b>	<b>Southbury</b>
<b>De Bohun</b>	<b>Suffolks</b>
<b>Eastfield</b>	<b>Tottenham</b>
<b>Eldon</b>	<b>West Grove</b>
<b>Galliard</b>	<b>Wilbury</b>
<b>Garfield</b>	<b>Worcesters</b>
<b>Grange Park</b>	
<b>Hazelbury</b>	
<b>Hazelwood</b>	

Further details are given on the next page and there is also a step by step guide on the website to help parents.

All applications are treated in accordance with the published admissions arrangements. **Applications are not dealt with on a first come first serve basis.**



# Academies and Voluntary Aided Schools – Admission Arrangements

The following schools are responsible for admission to their own nursery classes. If you want to apply for a place in the nursery at any of these schools, you must approach the schools directly for further information.

Ark John Keats Academy (Academy)  
Edmonton County Primary School (Academy)  
Forty Hill CE Primary School (Voluntary Aided)  
Freezywater St George's CE Primary School  
Kingfisher Hall Academy (Academy)  
Latymer All Saints CE Primary School (Voluntary Aided)  
Oasis Academy Hadley (Academy)  
One Degree Academy  
St. George's Catholic Primary School  
St. James' CE Primary School (Voluntary Aided)  
St. John & St. James CE Primary School (Voluntary Aided)  
St. John's CE Primary School (Voluntary Aided)  
St. Mary's Catholic Primary School (Voluntary Aided)  
St. Michael's CE Primary School (Voluntary Aided)  
Wolfson Hillel Primary School (Academy)  
Woodpecker Hall (Academy)

**Details of their admission criteria and admission arrangements are available from the schools directly and will also be available on their websites.**

**Parents should check the closing date for applications with the school(s) directly.**



# Applying online



From 1 October 2024 until 15 February 2025 you will be able to apply online for the nursery classes on page 3. Online applications process is managed by the London Grid for Learning. You can access this at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

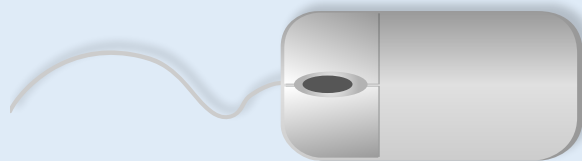
Applying online:

- Is quick and easy to do
- You will get an email confirmation that your application has been received
- The system helps you check for errors
- The system has a series of security procedures which will prevent anyone seeing information they are not entitled to
- You are able to submit the documents to confirm your child's date of birth and address to your online application. If you are unable to do this hard copies can be sent to the Admission Service at the Civic Centre
- Available 24 hours a day, seven days a week until the closing date
- You will be able to find out the outcome of your application during the evening of 25 April 2025.
- You can accept or decline the offer online.

You must have an email address to make an online application. To help you, links are provided from the eAdmissions website to enable you to register for a free email address.

The closing date for applications is 15 February 2025.

If you don't have access to the internet at home, you can always visit your local library and get access there. The first hour is free but demand can be heavy so to avoid disappointment we strongly recommend that you book a session in advance. For further details telephone 020 8379 1000.



**You may wish to make a note of your user name and password here:**

<b>USER NAME:</b>	
<b>PASSWORD:</b>	



# Completing the application

## WHAT DOCUMENTS DO I NEED TO SUBMIT WITH MY APPLICATION?

You have to provide documentation to confirm your child's date of birth. This can be scanned or photographed and attached to your online application. You can also include medical letters to confirm any medical condition your child may have or information to confirm that your child is looked after or previously looked after.

The majority of applicants will not have to provide documentary evidence of your address. Please include your council tax reference number in your application. We will then be able to cross reference your details with other internal council databases.

If we are unable to verify your address, for example, if you are not registered for council tax, you will need to provide evidence of your child's home address - for example:

- Recent Council Tax Bill
- Utility bill less than 3 months old
- Driving licence/insurance documents
- Benefit letter ie housing benefit
- Tax credit documentation
- If you are not liable for Council Tax or Utility bills you will need to provide official evidence that you are a resident at the address (for example child benefit letter, tax credit documentation, child's medical card)

You can attach the proofs to your online application once it has been submitted. If you are unable to do this, you can scan the proofs or take a photograph and email them to [esas@enfield.gov.uk](mailto:esas@enfield.gov.uk). Please make sure the documents sent are clearly marked 'Nursery 2025 Admissions'.

When you submit an Enfield application, you are asked to confirm you have read and understood this booklet. You are also confirming the information you have given is accurate and complete and that you understand that if there is false information, the authority has the right to withhold or withdraw the offer of a place.

## WHAT IF I MAKE MORE THAN ONE COUNCIL APPLICATION FOR SCHOOLS IN ENFIELD?

Parents should complete only one Council application. You may nominate up to two schools as preferences. If you submit more than one application, the Authority will take the application with the latest date as the valid application and will withdraw any earlier applications. If two or more applications are completed on the same day, the Authority reserves the right to decide which application to accept and which to disqualify.

## HOW WILL YOUR APPLICATION BE DEALT WITH?

Your child will be considered for the schools requested. If more applications are received than the number of places available, places will be allocated according to the criteria (rules) listed on page 8.

When considering applications, admission authorities are under a legal duty to follow the arrangements described in the published information. Because of this, we can only consider information relevant to the published criteria. These are listed in priority order.

You will receive an email during the evening of 25 April 2025 advising you of the outcome. You will be asked to accept or decline an offer made within 10 days. **If you do not reply by the date given, the place may be withdrawn and offered to another child**

If it is not possible to offer your child a place, you will receive a information advising you of this from the Enfield Schools Admission Service. This will give you details about any nurseries with vacancies and invite you to consider whether you would like to apply for one of these vacancies. This is likely to be only a limited number of schools.



# How applications are decided

## HOW APPLICATIONS ARE DECIDED

We will always try to meet your request by offering a place to your child at the nursery class you named as your highest preference. However, many nursery classes are likely to be oversubscribed. In these cases, places will be given to children who meet the criteria in the order shown.

The process of allocating places will begin after 15 February 2025, once the completed applications have been submitted.

The Admissions Service will prioritise the applications received for each school in accordance with the published admissions arrangements. This briefly includes:

- Considering the medical applications that have been made.
- Verifying that children are siblings, living at the same address and that the older child is expected to still be at the school nominated in September 2025.
- Measuring the distance from the home to the school.

Once all the applications have been considered under the relevant criterion, a proposed admission list is drawn up for each of the schools. We will then begin to co-ordinate the offer of places. Your child will be offered a place at whichever nursery class is the highest preference for which they have qualified under the admissions criteria. Lower preferences are withdrawn at this stage.



## LATE APPLICATIONS

It is important to apply during the application period as late applications will be considered only after places have been allocated to the children whose parents applied before the closing date. Nursery class places are in demand and it is unusual to have vacancies once all 'on time' applications have been processed.

After the 15 February 2025 you will still be able to make a late online nursery application through [www.eadmissions.org.uk](http://www.eadmissions.org.uk). Supporting documentation to confirm your child's address and date of birth have to be sent to the Admissions Service, it cannot be scanned and attached to the online application after the closing date.

The Authority reserves the right to accept late applications, where it considers there are exceptional reasons for the application not being received on time until 28 February 2025. After this date all applications will be late.

## NURSERY CLASSES IN ANOTHER LOCAL AUTHORITY (LA)

Children living in Enfield can apply to go to nursery classes in another Local Authority (LA). Parents should contact the relevant LA for information about the arrangements for admissions to nursery classes in their area.

Children who live outside Enfield may apply to a nursery class within this borough by completing the online application. It is important that parents also apply for nursery classes in their own local authority.

# Admissions criteria for schools

## **ADMISSIONS CRITERIA FOR NURSERY CLASSES AT COMMUNITY SCHOOLS, ALMA, BRETENHAM, BOWES, BRIMSDOWN, CHESTERFIELD, CHURCHFIELD, EDMONTON COUNTY, ELDON, EASTFIELD, GALLIARD, GRANGE PARK, HAZELBURY, HOUNDSFIELD, KEYS MEADOW, LAVENDER, RAYNHAM, WILBURY & WORCESTERS**

The following criteria is used to decide which children should be offered places when there are more children wanting to go to the school than there are places available. If there are fewer applications for a school than there are places available everyone is offered a place. The criteria is in order of priority.

- a) A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement or special guardianship order including those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who in (a) in the care of a local authority. or (b) being provided with accommodation by a local authority in the exercise of their social services function (see the definition in Section 21 (1) of the Children Act 1989).
- b) Children for whom a particular school is appropriate on exceptional medical grounds. Such applications will be considered under this criterion only if they are supported by an attached written statement from a doctor. This must demonstrate that there is a very specific connection between the child's medical need and the school requested;
- c) Children with a brother or sister who will be attending the school or linked junior school at the time of proposed admission. The children concerned must be living at the same address;
- d) Children whose parent is a member of staff who has been employed at the school concerned for two or more years at the time of application and/or children of a member of staff who has been recruited to fill a vacancy for which there is a demonstrable skill shortage;
- e) Children genuinely resident within the school's designated priority zone;
- f) Children living nearest to the school measured as the

crow flies, that is, in a straight line from the child's home to the main entrance of the school. (Travel by private car or public transport is not taken into account).

All distances will be calculated by our admissions IT system using ADDRESS-BASE PREMIUM®. This provides a national grid co-ordinate and a unique reference for each postal address in Great Britain. The grid reference is provided to a resolution of 0.1 metres (10 cm). The accuracy of each ADDRESS-BASE PREMIUM® is such that each point will fall within the addressed building. In the case of a multi-occupancy buildings such as flats where there may only be one address point, priority will be given to the applicants whose door number is the lowest numerically/or alphabetically.

When it is not possible to admit all applicants to a particular school within any criterion, priority for the places available will be measured as the crow flies.

The Local Authority defines siblings as a brother or sister living at the same address on the date when the applicant would be admitted. The term "sibling" means a full, step, half, adopted or fostered brother or sister, but not cousins.

Unfortunately, there have been some cases where parents have been tempted to supply false or inappropriate information to try and get a place at a particular school, for example, by giving the address of a relative instead of the home address. Information supplied by parents is checked. If it is found that false information has been provided and a place has been obtained because of this, the place is likely to be withdrawn. A place can also be withdrawn once a child has started.

*Read the admissions criteria (set of rules) for the school you are interested in*

# Your child's address

## ADDRESS

The child's address used in the application must be the child's place of ordinary residence, that is, the address where there is a settled intention by those with parental responsibility to live for the foreseeable future. You must not use a business address, childminders' or relatives' address or any other address other than the child's place of ordinary residence. You must provide proof to support your address and the information will be checked.

We will only disclose details of a child's application upon receipt of a legal document such as a court order, child arrangements order confirming the shared parental responsibility. We also contact the parent who has submitted the application to make them aware that a request for information about the application has been received and ask for their consent to us giving out the information if necessary.

The Council do not accept short term accommodation addresses which appear to have been obtained to achieve proximity and therefore priority for admission to a school. In these cases, the Council may require supplementary evidence to support the child's ordinary residence at that address.

If a parent or adult with parental responsibility is found to have knowingly given false information to improve their chances of obtaining a place at a particular school, any offer made on the basis of false information will be withdrawn. If a parent is found to have knowingly given false information to obtain a school place the actions will be investigated with a view to civil or criminal proceedings being taken against them under the Fraud Act 2006 or any other relevant enactment.

## CHANGE OF ADDRESS

We can only accept changes of address once they have taken place. Notice for planned future arrangements will not be accepted. Notice of an actual change of address should always be provided to the Enfield Schools Admission Team with the appropriate evidence. For a change of address to be taken into account for your admission applications, it must have occurred before 1st March 2024.

Parents must also notify us of changes of address that occur after this date and provide the relevant documentation to confirm the new address. The

information should be emailed to [esas@enfield.gov.uk](mailto:esas@enfield.gov.uk). If a place is offered on the basis of false information, the place will be withdrawn.

## SHARED OR JOINT RESIDENCE

Where a child lives with parents with shared responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for admission to school. If the residence is not split equally between both parents, then the address used will be the address where the child spends most of the school week. If an applicant is unable to provide proofs of address perhaps because they are not, for example, on council tax records or utility bills, the applicant must request the person who is on those records to write to School Admissions to declare their joint residency and responsibility for the child. In some instances, School Admissions may require the adults with responsibility to provide proof of this. Documentation to confirm the arrangement such as a residence order or other court order may be required. If this is not available or the admissions team is not satisfied with this documentation, Enfield Council will consider the address of the parent who is in receipt of Child Benefit or if Child Benefit is not being received, the address at which the child is registered with a doctor (GP). You must therefore send us a copy of your latest benefit entitlement notice or your child's medical card. We may also ask for further evidence if required.

If your child has been allocated a place and you move before your child's admission, the application for a place may be reconsidered. This may result in the offer of a place being withdrawn if, for example, you move further away from the school.

## PLEASE NOTE:

Correspondence from the authority will be addressed to the parents at the address of the child. If parents are separated or divorced, the authority will assume that any application for admission to a school is the result of agreement between both parents. A parent making an application is therefore requested to consult with and obtain the agreement of the other parent before submitting the application for a school place.

# Medical

## LOOKED AFTER CHILDREN AND PREVIOUSLY LOOKED AFTER CHILDREN

Looked after children who have been adopted or become subject to child arrangements or a special guardianship order immediately after having been looked after. And internationally adopted previously looked after children who were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. A looked after child is a child who is in the care of an English local authority in accordance with section 22 (a) of the Children Act 1989.

If you are making an application for a child who would come under this criterion, it is important that you attach information from the relevant social Services Department to confirm the legal status of the child. Important, please see the Key Words section at the end of this booklet for clarification of which children can be considered under this criterion.

## MEDICAL

In relation to nursery classes, a small number of children are offered places under this criterion. Medical priority

is usually given to children who have an exceptional illness or disability, which means that one school is more appropriate than another.

If you think that your child should be considered under the medical criterion when making your application you must:

- Indicate which nursery class you are asking for your child to be considered for on medical grounds.
- Explain how the nursery class concerned can meet your child's needs better than any other nursery provision.
- Ensure that a suitable professional, for example a consultant, supports your request. This information must be provided with your application. Your request for community schools will be considered by a panel of senior local authority staff. Further advice may be sought at the discretion of the Assistant Director of Children's Services. For all other schools the decision will be taken by the relevant governing body.

Further information is available on the website at [www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions)



# Notification of decisions

## PLEASE NOTE:

It is not usually possible to give a child priority on medical grounds after the allocations have been completed if medical information was not submitted at the time of application.

Lots of children may have some medical or special needs when they start school but the majority will not need to be given any additional priority of admission. It is still very important though that you tell the school of any medical or special needs your child may have before he or she starts school. For example, you should let the school know if your child has a nut allergy, is diabetic or has received support from the speech and language service.

## NOTIFICATION OF DECISIONS

If your child can be offered a nursery place and you applied online you will receive an email during the evening of 25 April 2025 advising you of the outcome. A letter will be sent to all parents/carers completing a paper application on 25 April 2025. Parents/carers will be asked to accept or decline the offer of a place within 10 days in order that unwanted nursery places can be reallocated. Children usually stay in a nursery class for the full year. Sometimes, though, a child leaves and it is possible to allocate that place to another child on the school's waiting list. Please see page 14 for further information.

*Applications are not dealt with on a first come first serve basis*

If it is not possible to offer a place at the nursery of your preference you may contact the Enfield Schools Admission Service to see which nursery classes have vacancies so that you can consider applying for any of these.

If your child is offered a nursery class place it is on the understanding that they will attend for either five morning or five afternoon sessions each week. If you accept a place at an Enfield nursery class your child will not be able to take up another place in a voluntary, private or independent nursery/playgroup unless you meet the cost of this placement in full.

## MORNING/AFTERNOON SESSIONS

Individual schools are responsible for deciding whether the place allocated is a morning or afternoon session

Nursery class places are not available for less than five half day sessions each week. School nursery classes are only open during the school term.



# What happened last year

## Nursery classes at community schools – 2024 allocations

School	Total Applications	Number of places available	Looked After/ Medical	Siblings	Staff Criterion	Priority Zone	Distance	Furthest Distance (Miles)	No of Refusals
<b>Grange Park</b>	101	45	0	31	1	N/A	13	0.460	56
<b>Lavender</b>	78	45	1	14	0	0	30	0.522	33

- It has been possible to meet all demand for places from on time applicants at all the other schools which the local authority co-ordinates the admissions for.



# Waiting lists



## WAITING LISTS

Children who are not offered a place at a nursery class will be placed on a waiting list for their preferred nursery. Waiting lists are prioritised in accordance with the admissions criteria.

Any places that are declined will be offered to other children on the waiting list.

## APPEALS

There is no right of appeal for a nursery place.

## ADMISSION TO PRIMARY SCHOOL SEPTEMBER 2026

You will need to apply for a place in the reception class of a primary/infant school regardless of whether your child is offered a place at a nursery class.

There is no automatic right of transfer from the nursery class to reception class in the same school.

Children eligible for nursery education from September 2025 will usually start primary school in September 2026. The application procedure for admission to a reception class of a school will be from 1 October 2025 – 15 January 2026.

A booklet providing information about this process will be available for you to view or download from our website [www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions) from 1 October 2025. The arrangements may be different to those currently in place.

*If your application is late, you might not get a place even if you have other children at the school*



# Special educational needs

## CHILDREN AND YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

Enfield Council is committed to ensuring that all children with special educational needs and disabilities (SEND) are provided with the opportunity to learn, play and develop alongside their peers within their local community of mainstream schools so they may have similar opportunities and life chances.

Enfield's Local Offer provides information about services and support for families in Enfield with children/young people aged 0 – 25 years with special educational needs and/or a disability. For more information, please visit [www.enfield.gov.uk/SEND](http://www.enfield.gov.uk/SEND)

All mainstream schools maintained by Enfield Council have the necessary resources allocated to them specifically to support children with SEND. All schools/ settings have a special educational needs coordinator (SENCO) who is responsible for supporting and monitoring children with SEND. Advice and support can be obtained by the school from a range of professionals including educational psychologists, therapists or specialist teachers, when required.

Every school is required to publish their own SEN Information Report on their website, which must:

- make clear to parents how they meet the needs of children with SEN and disabilities
- provide more detailed information about how they identify, assess and make provision for children and young people with SEN and disabilities. This may include additional specialist teaching and support for children and young people with SEN and/or disabilities and how they change the curriculum to support your child's learning needs

Details of how each school supports children with SEND can be provided by the school or viewed on their website.

There are a small number of children with SEND who may require additional support above what a mainstream school can offer. In these cases a statutory assessment of their special educational needs may need to be undertaken in order to determine whether additional resources are required and what these resources should be.

Eligibility for a statutory assessment will be assessed by Enfield Council's Special Education Needs (SEN) Service, in conjunction with professional colleagues. If eligible, the SEN Service will undertake the statutory assessment process. On completion of this process, the child may be issued with an Education, Health and Care Plan (EHCP). This assessment may not always lead to additional resources. It may indicate ways in which the school, college or setting can meet the needs of the child or young person without the need for any special educational provision being resourced.

An EHCP will describe all of a child's special educational needs and the additional resources the child requires over and above the school's own resources. Unless a child has a Proposed or Final EHCP, parents or carers with children who have SEND are required to apply for a place in a nursery class at a community school in Enfield through the coordinated admissions process on the application form provided by the Admissions Service in Enfield.

An EHCP will describe all of a child's special educational needs and the additional resources the child requires over and above the school's own resources. Unless a child has a Proposed or Final EHCP, parents or carers with children who have SEND are required to apply for a school place through the coordinated admissions process on the common application form provided by the local authority where the child is living.

*Enfield provides a range of specialist facilities and support services for children who have special educational needs*



# General information

## TAKING FAMILY HOLIDAYS DURING TERM TIME

Family holidays should not be taken during term time. Guidance from the DfE (Department for Education), states that amendments to the Education (Pupil Registration) (England) Regulations 2006, which came into force on the 1st September 2013, has removed references to family holiday, extended leave and Headteacher's discretionary 10 days threshold. Headteachers can only authorise a "leave of absence" in "exceptional circumstances". If a Headteacher grants a leave of absence request, it will be for the Headteacher to determine the length of time that the child can be away from school.

## SPECIAL NOTICE TO PARENTS

Parents should be mindful that taking a child of statutory school-age on holiday without the school's permissions, or staying longer than agreed, will result in the school marking your child's absence as unauthorised and that you will be breaking the law. This may result in the Education Welfare Service involvement, the issue of a Penalty Notice fine, a criminal record if the case is proven in the magistrates Court and even loss of school place.

## RELIGIOUS PREFERENCE

There is no provision in community schools for the particular needs of any religious group. Parents who, because of their religious convictions, wish to withdraw their child from assembly or from Religious Education, need to discuss this with their Headteacher. The religious preferences of parents as they may affect the education of their child, will not be taken into account when considering applications for non-denominational schools.

## STATEMENT OF EQUAL OPPORTUNITIES

The London Borough of Enfield believes in equality of opportunity for all its citizens regardless of class, age, colour, creed, religion, gender and sexual orientation. Multi-cultural education is just one of the many aspects in its implementation and accordingly the London

Borough of Enfield will treat all its residents on an equal and fair basis.

## YOUR INFORMATION AND DATA PROTECTION

The Admissions Service is the coordinator body for the application process for schools and academies and is often the initial contact point for enquiries about school places. We need to collect and share information in order to deliver our services.

This information includes: name of child, date of birth, address, parent/carers full name and address, contact details, Council Tax number, current or previous education provision, supporting documentation, educational background for in year applications, information specific to the admission criteria (eg sibling), country of origin if a new arrival to the country.

We collect this information through an application that is either submitted on line or a hard paper copy. Additional information can be requested by letter, email, telephone or face to face.

As well as using your information to determine a school application, we may also use your information for other legitimate purposes and, where necessary, share this with other Council departments and external bodies.

Reasons for sharing information with the internal and external bodies will be: processing school applications including sharing information with other local authorities and schools, other teams within the Local Authority to verify the information provided so that the admission process can be accurately administered, to fulfil the Council's safeguarding duty, Central government bodies in relation to mandatory data returns, admission appeal panels, the Schools Adjudicator and the Local Government Ombudsman. Information may also be shared with any organisation legitimately investigating allegations of fraud or criminal offences.

## SCHOOL YEAR GROUPS

\*Key Stage 1 for the National Curriculum also includes those pupils in Reception classes who have reached compulsory school age. The new description does not cover nursery provision

KEY STAGE:	DESCRIPTION (YEAR):	AGE OF THE MAJORITY OF PUPILS AT THE END OF THE SCHOOL YEAR:
*	Reception	5
1	Year 1	6
1	Year 2	7
2	Year 3	8
2	Year 4	9
2	Year 5	10
2	Year 6	11

# Are you looking after someone else's child?

If you are caring for a child under the age of 16 (or 18 if disabled) for 28 days or more, and you are not a close relative, this is called a 'private fostering' arrangement. A close relative is defined as either a grandparent, sibling, aunt or uncle (whether blood relative or by marriage) or a stepparent.

Some examples of private fostering:

- Children sent from abroad to live with other families, or extended family members, in the UK.
- Children whose parents have paid someone to care for them whilst they are away working or studying.
- Unaccompanied minors who are living with friends or strangers.
- Teenagers living with the family of a boyfriend or girlfriend.
- Children who are attending boarding schools and who live with a host family during the holidays.
- Children brought to the UK for adoption.
- Children and young people who have to live away from their own family as a result of parental separation, divorce or arguments at home.

All private fostering arrangements have to be registered with the local authority because local authorities have a duty to safeguard and promote the welfare of all children in their borough, and to ensure that those in private fostering arrangements are safe and secure.



## WHAT THE LAW SAYS:

- By law, all private fostering arrangements have to be registered with the local authority where the private foster carer lives.
- If you intend to look after someone else's child for more than 28 days you must inform Enfield Children and Families Social Care at least 6 weeks before the child comes to live with you.
- Where an emergency arrangement has been made you must inform Enfield Children and Families Social Care within 48 hours of the child's arrival.
- It is an offence not to inform your local authority about a private fostering arrangement unless there is a reasonable explanation.

Private fostering is based on parental consent for the duration of the arrangements, and birth parents retain parental responsibility all of the time. Birth parents should inform Enfield Children and Families Social Care of their intention to have someone else look after their child.

Private foster carers become responsible for the day-to-day care of the child they are looking after. They are responsible for carrying out any duties agreed with the parents and must allow a social worker to visit the child being looked after at the carer's home. Birth parents should provide the carer with details of their child's school and health, information about their history, language, religion, interests, dietary needs, hobbies, likes and dislikes etc.

It is a good idea for parents to have a written agreement with the carer so that everyone is clear about how the child should be cared for. This should include consent to medical treatment, educational issues and financial arrangements. It is important that birth parents keep in regular contact with their children and with the carers. If they do not, the child may be considered to have been abandoned.

# Are you looking after someone else's child? *continued*

## WHAT ARE THE RESPONSIBILITIES OF ENFIELD CHILDREN AND FAMILIES SOCIAL CARE?

In order to fulfil their duty to safeguard and promote the welfare of all children in their borough, Enfield Children and Families Social Care will:

- Act on information given by parents, carers and anyone else about private fostering arrangements and visit to assess the suitability of the arrangement. This includes making checks on the carer and their home.
- Speak to the child alone and speak to the carer.
- Make regular visits in line with the law to ensure the child remains safe and is well cared for. This is within 1 week of being told about a private fostering arrangement and not more than every 6 weeks after that for the first year.
- Offer advice and support to the birth parents or carers to try to keep the child at home.

If the child is deemed to be at risk of suffering harm or has suffered harm, the child may be removed from the carer by Enfield Children and Families Social Care.

## WHO DO I TELL IF I AM INVOLVED IN, OR AWARE OF, A PRIVATE FOSTERING ARRANGEMENT?

If you know of a private fostering arrangement then you must contact Enfield Children and Families Social Care. They will be pleased to hear from you. It is not their intention to disrupt the arrangements you have made, they just need to know about them and check that the child is safe and being properly cared for.

You can call or write using the details below:

Enfield Children and Families Social Care Assessment Team

Designated Person: Duty Manager  
Charles Babbage House  
1 Orton Grove  
Melling Drive  
Enfield EN1 4TU

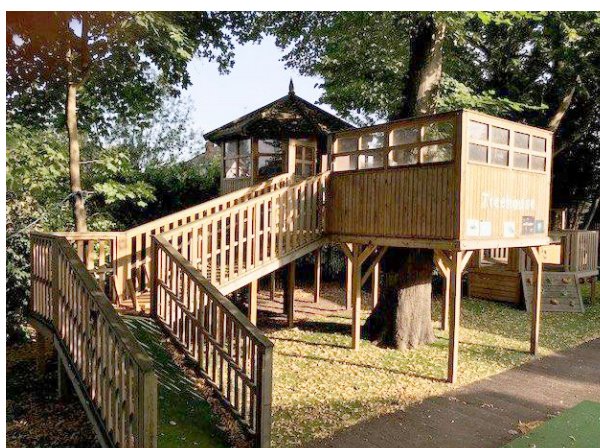
Tel: 020 8379 2507

Email: [ChildreninNeedService@enfield.gov.uk](mailto:ChildreninNeedService@enfield.gov.uk)

Or: [CPRQADMIN@enfield.gov.uk](mailto:CPRQADMIN@enfield.gov.uk)

**Remember – private fostering is everyone's responsibility whether you are a professional or a member of the public.**

*All private fostering arrangements have to be registered with the local authority where the private foster carer lives*



# Useful addresses and contacts

## EVERY PARENT AND CHILD

Every Parent & Child (formerly Enfield Parents & Children) is a registered charity working for the benefit of children, young people and families in the London Borough of Enfield and surrounding areas. We offer services to children, young people and their families to support with advising on accessing educational provision for Special Educational Needs and Disabilities, applying for school places, young people's mental health and wellbeing and skills and confidence building. Their address is:

Community House  
311 Fore Street  
London  
N9 0PZ  
Tel: (020) 8373 6243  
[www.epandc.org.uk](http://www.epandc.org.uk)  
email: [enquiries@epandc.org.uk](mailto:enquiries@epandc.org.uk)

## OFSTED

Ofsted is the Office for Standards in Education, Children's Services and Skills. They inspect and regulate services that care for children and young people, and services providing education and skills for learners of all ages.

Ofsted reports are published on the Ofsted website:  
[www.ofsted.gov.uk](http://www.ofsted.gov.uk)

## CORAM CHILDREN'S LEGAL CENTRE

Coram Children's Legal Centre provides free legal information, advice and representation to children, young people, their families, carers and professionals, as well as international consultancy on child law and children's rights.

Coram Children's Legal Centre  
Coram Community Campus  
48 Mecklenburgh Square  
London WC1N 2QA  
Tel: 020 7713 0089  
Email: [info@coramala.org.uk](mailto:info@coramala.org.uk)

## CHILD LAW ADVICE

Family or Child Law -  
0300 330 5480  
Education Law -  
0300 330 5485  
[www.childlawadvice.org.uk](http://www.childlawadvice.org.uk)

## DEPARTMENT FOR EDUCATION (DFE)

The Department for Education is responsible for children's services and education.

Tel: 0370 000 2288  
[www.education.gov.uk](http://www.education.gov.uk)

## NAMES AND ADDRESSES OF OTHER LOCAL AUTHORITIES

London Borough of Barnet  
Tel: (020) 8359 7651  
Website: [www.barnet.gov.uk/school-admissions](http://www.barnet.gov.uk/school-admissions)  
email: [school.admissions@barnet.gov.uk](mailto:school.admissions@barnet.gov.uk)

London Borough of Haringey  
Tel: (020) 8489 1000  
Website: [www.haringey.gov.uk/schooladmissions](http://www.haringey.gov.uk/schooladmissions)  
email: [schooladmissions@haringey.gov.uk](mailto:schooladmissions@haringey.gov.uk)

Hertfordshire County Council  
Tel: 03001234043  
Website: [www.hertsdirect.org/admissions](http://www.hertsdirect.org/admissions)  
email: [admissions.central@hertfordshire.gov.uk](mailto:admissions.central@hertfordshire.gov.uk)



# Schools in Enfield

List of primary schools with nursery classes

## Appendix 1

SCHOOL NAME, ADDRESS AND TELEPHONE NUMBER	STATUS AND AGE RANGE	HEADTEACHER	ADDITIONAL INFORMATION	NO. OF PLACES AVAILABLE (SUBJECT TO CHANGE WHERE SCHOOLS OFFER 30 HOUR PROVISION)
<b>ALMA PRIMARY SCHOOL</b> Alma Road, Enfield, EN3 4UQ (020) 8804 3302 <a href="http://www.almaprimary.co.uk">www.almaprimary.co.uk</a> email: office@alma-primary.org.uk	Academy 2 - 11	Helen Thomas	-	60
<b>ARK JOHN KEATS ACADEMY</b> Bell Lane, Enfield, EN3 5PA (020) 8443 3113 - option 1 for Primary <a href="http://www.arkjohnkeats.org">www.arkjohnkeats.org</a> email: info@arkjohnkeatsacademy.org primary@arkjohnkeatsacademy.org	Academy 3 - 18	Ms Penzer	You need to apply directly to the school	39
<b>BOWES PRIMARY SCHOOL</b> Bowes Road, London, N11 2HL (020) 8368 2552 <a href="http://www.bowesprimarieschool.org">www.bowesprimarieschool.org</a> email: office@bowesprimary.org	Academy 3 - 11	Effie Demetriou	-	40
<b>BRETtenham PRIMARY SCHOOL</b> Brettenham Road, London, N18 2ET (020) 8345 6055 <a href="http://www.brettenhamprimarieschool.co.uk">www.brettenhamprimarieschool.co.uk</a> email: office@brettenham.enfield.sch.uk	Academy 3 - 11	Antoinette Goldwater	School has a priority zone	50
<b>BRIMSDOWN PRIMARY SCHOOL</b> Green Street, Enfield, EN3 7NA (020) 8804 6797 <a href="http://www.brimsdowenfield.sch.uk">www.brimsdowenfield.sch.uk</a> email: office@brimsdowenfield.sch.uk	Academy 3 - 11	Mr Stuart Pope Headteacher	-	50
<b>BUSH HILL PARK PRIMARY SCHOOL</b> Main Avenue, Enfield, EN1 1DS (020) 8366 0521 <a href="http://www.bushhillpark.enfield.sch.uk">www.bushhillpark.enfield.sch.uk</a> email: admin@bushhillpark.enfield.sch.uk	Community 3 - 11	Mrs Theodosiou	-	60
<b>CARTERHATCH INFANT SCHOOL</b> Carterhatch Lane, Enfield, EN1 4JY (020) 8804 6886 <a href="http://www.carterhatchinfants.com">www.carterhatchinfants.com</a> email: office@carterhatch-inf.enfield.sch.uk	Community 2 - 7	Sarah Clements Headteacher	-	66
<b>CHASE SIDE PRIMARY SCHOOL</b> Trinity Street, Enfield, EN2 6NS (020) 8363 1120 <a href="http://www.chaseside.enfield.sch.uk">www.chaseside.enfield.sch.uk</a> email: office@chaseside.enfield.sch.uk	Community 3 - 11	Melanie Scull	School has a priority zone	60
<b>CHESTERFIELD PRIMARY SCHOOL</b> Chesterfield Road, Enfield, EN3 6BG (01992) 760678 <a href="http://www.chesterfieldschool.co.uk">www.chesterfieldschool.co.uk</a> email: office@chesterfieldprimary.org	Academy 3 - 11	Sarah Roberts	-	60
<b>CHURCHFIELD PRIMARY SCHOOL</b> Latymer Road, London, N9 9PL (020) 8807 2458 <a href="http://www.churchfield.school">www.churchfield.school</a> email: churchfield.office@churchfield.enfield.sch.uk	Academy 3 - 11	Natalie Lorkins	-	50

# Schools in Enfield

List of primary schools with nursery classes

## Appendix 1

SCHOOL NAME, ADDRESS AND TELEPHONE NUMBER	STATUS AND AGE RANGE	HEADTEACHER	ADDITIONAL INFORMATION	NO. OF PLACES AVAILABLE (SUBJECT TO CHANGE WHERE SCHOOLS OFFER 30 HOUR PROVISION)
<b>DE BOHUN PRIMARY SCHOOL</b> Green Road, London, N14 4AD (020) 8441 7728 <a href="http://www.debohun.enfield.sch.uk">www.debohun.enfield.sch.uk</a> email: l.younger@debohun.enfield.sch.uk	Community 2 - 11	Zoe Ansell	–	60
<b>EASTFIELD PRIMARY SCHOOL</b> Eastfield Road, Enfield, EN3 5UX (020) 8804 5013 <a href="http://www.eastfieldprimary.org">www.eastfieldprimary.org</a> email: office@eastfield.enfield.sch.uk	Academy 3 - 11	Miss G Hall - Head of School Mr B Statham - Executive Headteacher	–	50
<b>EDMONTON COUNTY PRIMARY SCHOOL</b> Bury Campus: Little Bury Street, Edmonton, N9 9JZ (020) 8360 3158 <a href="http://www.edmontoncountyprimary.org.uk">www.edmontoncountyprimary.org.uk</a> email: ecsprimaryenquiries@edact.org.uk	Academy 3 – 18 All Through	Mrs E Franciosa	Proposed Nursery Class - Opening September 2025	48
<b>ELDON PRIMARY SCHOOL</b> Eldon Road, London, N9 8LG (020) 8807 4763 <a href="http://www.eldonprimary.co.uk">www.eldonprimary.co.uk</a> email: office@eldonprimary.enfield.sch.uk	Academy 3-11	Mrs Bathija	–	60
<b>FORTY HILL CE PRIMARY SCHOOL</b> Forty Hill, Enfield, EN2 9EY (020) 8363 0760 <a href="http://www.fortyhill.com">www.fortyhill.com</a> email: office@fortyhill.enfield.sch.uk	Voluntary Aided 3 - 11	Ms Jonquil Izard	You need to apply directly to this school	24 (am only)
<b>FREEZYWATER ST. GEORGE'S CE VA PRIMARY SCHOOL</b> Hertford Road, Enfield, EN3 6NR (01992) 764737 <a href="http://www.freezywaterstgeorges.org.uk">www.freezywaterstgeorges.org.uk</a> email: office@freezywaterstgeorges.org.uk	Voluntary Aided 3 – 11	Michelle Sheehan Executive Headteacher Louise Amin Head of School	You need to apply directly to this school	16
<b>GALLIARD PRIMARY SCHOOL</b> Galliard Road, London, N9 7PE (020) 8804 1818 <a href="http://www.galliardprimaryschool.co.uk">www.galliardprimaryschool.co.uk</a> email: office@galliard.enfield.sch.uk	Academy 2 - 11	Caroline Clifford	–	120
<b>GARFIELD PRIMARY SCHOOL</b> Upper Park Road, N11 1BH (020) 8368 4500 <a href="http://www.garfield.enfield.sch.uk">www.garfield.enfield.sch.uk</a> email: office@garfield.enfield.sch.uk	Community 3 - 11	Mr David Joyce	–	52
<b>GRANGE PARK PRIMARY SCHOOL</b> Worlds End Lane, London, N21 1PP (020) 8360 1001 <a href="http://www.grangeparkprimary.org">www.grangeparkprimary.org</a> email: office@grangeparkprimary.org	Academy 3 – 11	Tijen Hassan		40
<b>HAZELBURY PRIMARY SCHOOL</b> Haselbury Road, London, N9 9TT (020) 8807 3140 <a href="http://www.hazelbury-primary-school.co.uk">www.hazelbury-primary-school.co.uk</a> email: office@hazelburyprimary.org	Academy 2- 11	Laura Pearce	–	120

# Schools in Enfield

List of primary schools with nursery classes

## Appendix 1

SCHOOL NAME, ADDRESS AND TELEPHONE NUMBER	STATUS AND AGE RANGE	HEADTEACHER	ADDITIONAL INFORMATION	NO. OF PLACES AVAILABLE (SUBJECT TO CHANGE WHERE SCHOOLS OFFER 30 HOUR PROVISION)
<b>HAZELWOOD INFANT SCHOOL</b> Hazelwood Lane, London, N13 5HE (020) 8886 3216 <a href="http://www.hazelwoodschoools.org.uk">www.hazelwoodschoools.org.uk</a> email: office@hazelwood.enfield.sch.uk	Community 3 - 7	Josh Newham	-	90
<b>HIGHFIELD PRIMARY SCHOOL</b> Highfield Road, London, N21 3HE (020) 8360 2149 <a href="http://www.highfieldprimary.co.uk">www.highfieldprimary.co.uk</a> email: office@highfield-pri.enfield.sch.uk	Community 3 - 11	Mr David Wilson	-	60
<b>HONILANDS PRIMARY SCHOOL</b> Lovell Road, Enfield, EN1 4RE (01992) 701012 <a href="http://www.honilands.co.uk">www.honilands.co.uk</a> email: office@honilands.enfield.sch.uk	Community 3 - 11	James Irvine	-	50
<b>HOUNDSFIELD PRIMARY SCHOOL</b> Ripon Road, London, N9 7RE (020) 8805 3406 <a href="http://www.houndsfieldprimary.co.uk">www.houndsfieldprimary.co.uk</a> email: office@houndsfield.enfield.sch.uk	Academy 2 - 11	Mr Robert Jenkin	-	60
<b>KEYS MEADOW PRIMARY SCHOOL</b> 84 Tysoe Avenue, Enfield, EN3 6FB (020) 8350 8200 <a href="http://www.keysmeadowprimarieschool.co.uk">www.keysmeadowprimarieschool.co.uk</a> email: office@keysmeadow.enfield.sch.uk	Academy 3 - 11	Mrs Mandy Lawrence	-	60
<b>KINGFISHER HALL ACADEMY</b> 40 The Ride, Enfield, EN3 7GB (020) 8344 9890 <a href="http://www.kingfisherhallacademy.org.uk">www.kingfisherhallacademy.org.uk</a> email: kingfisher@northstartrust.org.uk	Academy 3 - 11	Gemma Vincent	You need to apply directly to this school	75
<b>LATYMER ALL SAINTS CE PRIMARY SCHOOL</b> 41 Hydethorpe Avenue, London, N9 9RS (020) 8807 2679 <a href="http://www.latymerallsaints.enfield.sch.uk">www.latymerallsaints.enfield.sch.uk</a> email: office@latymerallsaints.enfield.sch.uk	Voluntary Aided 3 - 11	Sandra Johnson	You need to apply directly to this school	50
<b>LAVENDER PRIMARY SCHOOL</b> Lavender Road, Enfield, EN2 0SX (020) 8363 1058 <a href="http://www.lavenderprimary.org">www.lavenderprimary.org</a> email: office@lavender.enfield.sch.uk nursery@lavender.enfield.sch.uk	Academy 2 - 11	Jodie Corbett	School has a priority zone	60
<b>OASIS ACADEMY HADLEY</b> 143 South Street, Ponders End, Enfield, EN3 4PX (020) 8804 6946 <a href="http://www.oasisacademyhadley.org">www.oasisacademyhadley.org</a> email: hadley.admissions@oasishadley.org	Academy 2 - 18	Zoë Thompson	You need to apply directly to this school	78
<b>ONE DEGREE ACADEMY</b> 1 Chace Village Road, Enfield, EN2 8GH (020) 3150 1144 <a href="http://www.onedegreeacademy.org">www.onedegreeacademy.org</a> email: admissions@onedegreeacademy.org	Academy 2 - 11	Jo Addleton, Head of School	You need to apply directly to this school	68

# Schools in Enfield

List of primary schools with nursery classes

## Appendix 1

SCHOOL NAME, ADDRESS AND TELEPHONE NUMBER	STATUS AND AGE RANGE	HEADTEACHER	ADDITIONAL INFORMATION	NO. OF PLACES AVAILABLE (SUBJECT TO CHANGE WHERE SCHOOLS OFFER 30 HOUR PROVISION)
<b>PRINCE OF WALES PRIMARY SCHOOL</b> Salisbury Road, Enfield, EN3 6HG (01992) 762840 <a href="http://www.princeofwales.enfield.sch.uk">www.princeofwales.enfield.sch.uk</a> email: office@princeofwales.enfield.sch.uk	Community 3 - 11	Mr Jan Bless	–	60
<b>RAGLAN INFANT SCHOOL</b> Wellington Road, Enfield, EN1 2NS (020) 8360 5121 <a href="http://www.raglanschools.org">www.raglanschools.org</a> email: office@raglanschools.org	Community 3 - 7	Mr Martin Kelsey-Hatton	-	90
<b>RAYNHAM PRIMARY SCHOOL</b> Raynham Avenue, London, N18 2JQ (020) 8807 4726 <a href="http://www.raynhamprimaryschool.org">www.raynhamprimaryschool.org</a> email: office@raynhamprimary.org	Academy 2 - 11	Mrs Nicky Hammond	School has a priority zone	40
<b>ST. GEORGE'S CATHOLIC PRIMARY SCHOOL</b> Gordon Road, Enfield, EN2 0QA (020) 8363 3729 <a href="http://www.st-georges.enfield.sch.uk">www.st-georges.enfield.sch.uk</a> email: admin@st-georges.enfield.sch.uk	Voluntary Aided 4 - 11	Mr P O'Rourke	You need to apply directly to this school	16
<b>ST. JAMES' CE PRIMARY SCHOOL</b> Frederick Crescent, Enfield, EN3 7HH (020) 8804 1987 <a href="http://www.stjamesenfield.org.uk">www.stjamesenfield.org.uk</a> email: admissions@st-james.enfield.sch.uk	Voluntary Aided 3 - 11	Executive Head - Mrs Sheehan Head of School - Mrs Everard	A supplementary information form may need to be completed for this school	30
<b>ST. JOHN &amp; ST. JAMES CE PRIMARY SCHOOL</b> Grove Street, London, N18 2TL (020) 8807 2578 <a href="http://www.stjohnandjames.enfield.sch.uk">www.stjohnandjames.enfield.sch.uk</a> email: office@stjohnandjames.enfield.sch.uk	Voluntary Aided 3 - 11	Mrs P Cuncarr	You need to apply directly to this school	30
<b>ST. JOHN'S CE PRIMARY SCHOOL</b> Theobalds Park Road, Enfield, EN2 9BD (020) 8363 4709 <a href="http://www.stjohnsprimarysch.org.uk">www.stjohnsprimarysch.org.uk</a> email: office@stjohnsprimarysch.org.uk	Voluntary Aided 3 - 11	Mrs Susan Notley	You need to apply directly to this school	17
<b>ST. MARY'S CATHOLIC PRIMARY SCHOOL</b> Durants Road, Enfield, EN3 7DE (020) 8804 2396 <a href="http://www.stmarysenfield.co.uk">www.stmarysenfield.co.uk</a> email: office@stmarys.enfield.sch.uk	Voluntary Aided 3 - 11	Miss M Creed	You need to apply directly to this school	52



# Schools in Enfield

List of primary schools with nursery classes

## Appendix 1

SCHOOL NAME, ADDRESS AND TELEPHONE NUMBER	STATUS AND AGE RANGE	HEADTEACHER	ADDITIONAL INFORMATION	NO. OF PLACES AVAILABLE (SUBJECT TO CHANGE WHERE SCHOOLS OFFER 30 HOUR PROVISION)
<b>ST. MICHAEL'S CE PRIMARY SCHOOL</b> Brigadier Hill, Enfield, EN2 0NB (020) 8363 2724 <a href="http://www.st-michaels.enfield.sch.uk">www.st-michaels.enfield.sch.uk</a> email: admissions@st-michaels.enfield.sch.uk	Voluntary Aided 3 - 11	Mrs Jade-Simone Bacon	You need to apply directly to this school	30
<b>SOUTHBURY PRIMARY SCHOOL</b> Swansea Road, Enfield, EN3 4JG (020) 8804 1710 <a href="http://www.southbury.enfield.sch.uk">www.southbury.enfield.sch.uk</a> email: office@southbury.enfield.sch.uk	Community 2 - 11	Mrs Rebecca Panteli	–	60
<b>SUFFOLKS PRIMARY SCHOOL</b> Brick Lane, Enfield, EN1 3PU (020) 8804 1534 <a href="http://www.suffolks.enfield.sch.uk">www.suffolks.enfield.sch.uk</a> email: office@suffolks.enfield.sch.uk	Community 3 - 11	Andrea Cassius	–	30
<b>TOTTENHALL INFANT SCHOOL</b> Tottenham Road, London, N13 6HX (020) 8829 1100 <a href="http://www.tottenham.enfield.sch.uk">www.tottenham.enfield.sch.uk</a> email: office@tottenham.enfield.sch.uk	Community 3 - 7	Mrs Zaheen Younis	–	60
<b>WEST GROVE PRIMARY SCHOOL</b> 218a Chase Road, London, N14 4LR (020) 8351 9200 <a href="http://www.westgrove.enfield.sch.uk">www.westgrove.enfield.sch.uk</a> email: office@westgrove.enfield.sch.uk	Community 3 - 11	Sophie Yaseen	–	40
<b>WILBURY PRIMARY SCHOOL</b> Wilbury Way, London, N18 1DE (020) 8807 5335 <a href="http://www.wilburyprimaryschool.org.uk">www.wilburyprimaryschool.org.uk</a> email: office@wilbury.enfield.sch.uk	Academy 2 - 11	Mrs Lisa Wise	–	50
<b>WOLFSON HILLEL PRIMARY SCHOOL</b> 154 Chase Road, London, N14 4LG (020) 8882 6487 <a href="http://www.wolfsonhillel.enfield.sch.uk">www.wolfsonhillel.enfield.sch.uk</a> email: hilleloffice@whjps.jcat.co.uk	Academy 3 - 11	Alex Kingston and Laura Russell	You need to apply directly to this school	60
<b>WOODPECKER HALL PRIMARY ACADEMY</b> Cuckoo Hall Lane, London N9 8DR (020) 8804 4126 <a href="http://www.woodpeckerhallacademy.org.uk">www.woodpeckerhallacademy.org.uk</a> email: woodpecker@northstartrust.org.uk	Academy 2 - 11	Nicky Ross	You need to apply directly to this school	120
<b>WORCESTERS PRIMARY SCHOOL</b> Goat Lane, Enfield, EN1 4UF (020) 8363 7860 <a href="http://www.worcestersprimary.co.uk">www.worcestersprimary.co.uk</a> email: office@worcesters.enfield.sch.uk	Academy 3 - 11	Mrs F Ward	–	62

# Keywords

## Appendix 2

**Academies** – Publicly funded independent schools. Admissions are the responsibility of the Governing Body.

**Admissions Authority** – The admissions authority of a school determines the admissions policy of the school. The admissions authority for community primary schools in Enfield is the London Borough of Enfield and the admissions authority of a voluntary aided school or academy is the Governing Body of the individual school.

**Community School** – This type of school is funded entirely by the Local Authority. The admissions to the school are controlled by the Local Authority. If the school is oversubscribed the Local Authority's published criteria for admission will be used.

**Criteria** – The rules used to decide a child's priority for admission to a particular school.

**Curriculum** – The total programme of planned work and activities of a school to meet its pupils' needs.

**Free School** – Free schools are non profit-making, all ability, statefunded schools, either in primary or secondary, set up by a wide range of proposers in response to local demand.

**Key Stage** – A period of study relating to a particular age group. Key Stage 1 covers school years reception and years 1-2, and Key Stage 2 covers school years 3-6.

### **Looked After Children and previously Looked After Children**

A child looked after is a child in the care of a local authority or provided with accommodation by that authority in accordance with Section 22 of the Children's Act 1989.

An adopted child is defined by section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1996.

A residence order is defined by section 8 of the Children's Act 1989.

A child arrangement order is defined by section 8 of the Children Act 1989 as amended by section 14 of the Children and Families Act 2014.

A special guardianship order is defined by section 14A of the Children Act 1989.

Internationally adopted previously looked after children who were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

If the conditions above apply to your child, you must

give details in the application and provide a letter from the relevant Local Authority Social Services. This letter must state the following:

- Confirmation that the child is currently 'looked after' or was previously looked after in accordance with the definition provided in the first paragraph of this section.
- If the child was previously 'looked after', then the letter must also confirm the date at which the child ceased to be 'looked after' and the date of the adoption order, residence order, child arrangement order or a special guardianship order which led to the cessation of 'looked after status'.

Any court orders must be accompanied with a letter from Social Services as described above to be considered for this admissions criterion. Please note the letter and court orders will be forwarded to your preferred schools and/or the council in whose area the school is located.

**Mixed Ability Teaching Groups** – Children of a wide range of ability taught together as a class: the work of such a group is largely based on individual and group assignments.

**Priority Zones** – Priority zones are normally areas in which families who ask for admission live some distance away from the school concerned, but who cannot reasonably be offered an alternative community primary school. These zones may vary from year to year.

**Sibling** – The Local Authority defines siblings as a brother or sister living at the same address on the date when the applicant would be admitted. Sibling priority will only be given where the older sibling will still be attending the school in the September that the younger child joins. The term 'sibling' means a full, step, half, adopted or fostered brother or sister, but not cousins. Proof of the relationship may be requested.

**Voluntary Aided School** – This is a school which although mainly funded by the Local Authority has admissions decided by the Governing Body. The Governors will apply the published admissions criteria.

At Voluntary Aided schools the Governing Body will employ the School's staff and have primary responsibility for admission arrangements. The School's land and buildings will normally be owned by a charitable foundation. The Governing Body will contribute towards the capital costs of running the school.

# Term dates

## Appendix 3

### ACADEMIC YEAR 2024/2025

**AUTUMN TERM 2024**

Monday 2 September - Friday 20  
December 2024

Half Term - Monday 28 October -  
1 November 2024

**SPRING TERM 2025**

Monday 6 January - Friday 4 April

Half Term - Monday 17 - Friday 21  
February 2025

**SUMMER TERM 2025**

Monday 22 April - Tuesday 22 July  
2025

Half Term - Monday 26 - Friday 30  
May 2025

### ACADEMIC YEAR 2025/2026

**AUTUMN TERM 2025**

Monday 1 September - Friday 19  
December 2025

Half Term - Monday 27 October -  
Friday 31 October 2025

**SPRING TERM 2026**

Monday 5 January - Friday 27 March  
2026

Half Term - Monday 16 - Friday 20  
February 2026

**SUMMER TERM 2026**

Monday 13 April - Monday 20 July  
2026

Half Term - Monday 25 - Friday 29  
May 2026

*You will have to apply for a reception place for admission in September 2026*



# Priority zones

## Appendix 4

### WHAT IS A PRIORITY ZONE?

Some primary schools have priority zones. The children living within these zones have priority of admission to a particular school. Priority zones are normally areas in which families who ask for admission live some distance away from the school concerned, but who cannot reasonably be offered an alternative community primary school.

These zones may vary from year to year.

The priority zones relating to admissions during the 2025/2026 academic year are as follows:

BRETENHAM PRIMARY SCHOOL	CHASE SIDE PRIMARY SCHOOL	LAVENDER PRIMARY SCHOOL	RAYNHAM PRIMARY SCHOOL
Becket Road Cameron Close Cavendish Close Cavendish Road Cheshire House Craig Park Road Daniel Close Dodsley Place Ellanby Crescent Hereford House Jeremy's Green Leicester House Montagu Crescent Montagu Gardens Montagu Road (numbers 1-237 odd, 2-226 even) Rays Avenue Rays Road Second Avenue, N18 Shropshire House Swaythling Close	Aragon Close East Lodge Lane Enders Close Farorna Walk Hadley Road Harefield Close High Oaks Hunters Way Lavender Hill (numbers 200 up) Mount View Oak Avenue Ridge Crest Roundhedge Way Spring Court Road The Ridgeway (odd numbers from 191 up, even numbers from 82 up) William Covell Close	Ash Ride Beech Avenue Beggars Hollow Burnt Farm Ride Cattlegate Road Clay Hill Nos. 180 up & Nos. 181 up Cypress Avenue Flash Lane Golf Ride Rosewood Drive Rossendale Close Strayfield Road Theobalds Park Road Tingey's Top Lane Whitewebbs Road Wroxham Gardens	Albany Road, N18 Culpepper Close Dysons Road Genista Road Kimberley Road Ladysmith Road, N18 Leopold Road Willoughby Lane Nos 179 -209

# Notes

**Enfield Schools Admission Service**

Civic Centre  
Silver Street  
Enfield EN1 3XA

**[www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions)**

email: [esas@enfield.gov.uk](mailto:esas@enfield.gov.uk)

*When emailing please include your child's name and date of birth.  
To avoid missing an email from us, please add our email to your address book.*