

## Application for Body of Persons Approval

Children and Young Persons Act, Section 37(3)(b)  
The Children (Performances and Activities) (England) Regulations 2014

### Section 1 – Organisation Details

<b>Name of Organisation</b>	
Registered Address of organisation <i>inc. postcode</i>	
Tel. No(s)	
Email address	

<b>Name of Lead Applicant*</b>	
Position in Organisation	
Address if different <i>Inc. postcode</i>	
Tel. No(s)	
Email address	

*\*N.B. The applicant must have the authority to agree, on behalf of the organisation, to any terms and conditions set out by the local authority.*

<b>Name of Seconder Applicant</b>	
Position in Organisation	
Address if different <i>Inc. postcode</i>	
Tel. No(s)	
Email address	



**Section 2 - Details of performance/rehearsal**

Performance Title	
Address of Venue <i>inc. postcode</i>	
Date(s) of performance(s)	
Time(s) of performance(s)	
Description of the performance in respect of which the approval is requested. <i>Please provide as full a description as you can about what the children will actually be required to do.</i>	
Address of Rehearsal Venue <i>Inc. postcode</i>	

**Section 3 – Safeguarding arrangements**

<b>Name of Person responsible for Child Protection and Safeguarding</b>	
Position in Organisation	
Address <i>Inc. postcode</i>	
Tel. No(s)	
Email address	
How do you ensure your child protection policy is followed throughout your organisation?	
What safeguarding training do you provide to those in your organisation who come in to contact with children?	
What arrangements do you have in place for the supervision of the children at rehearsals and performances?	

<p>Have BOPA applications been made to other local authorities? If yes, which authorities and dates</p>	
<p>Has your organisation ever had a BOPA refused? If yes, which authorities</p>	

**Declaration of compliance with *The Children (Performances and Activities) (England) Regulations 2014***

1. I confirm that no payment in respect of taking part in the performance(s), other than for offsetting expenses, will be made to any young persons or to anyone on their behalf such as a parent/carer.
2. I confirm that the child protection policy for the organisation is attached.
3. I confirm that all the young people’s parents/carers have confirmed that they are fit and that their health will not suffer by taking part in the performance(s).
4. I confirm that the Organisation agrees to the terms as set out in the “Contract of Agreement” and “Guidance” attached.
5. I confirm that where absence from school is necessary for the purpose of this performance, that I have obtained, and can produce upon immediate request, valid written authorisation from the respective school / educational provision for every child of compulsory school age taking part in the production.

Lead Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Seconder Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Completed application form, signed contract and copy of your Child Protection policy to be sent to:**  
[ews@enfield.gov.uk](mailto:ews@enfield.gov.uk).

**For queries Tel: 020 8379 3745.**