

## NOTIFICATION OF NON-LICENSED PERFORMANCES FOR ENFIELD COUNCIL CHILDREN

Information on child/children taking part in a performance without a licence, in accordance with Section 37(3)(a) of the Children and Young Persons' Act 1963. Even though a licence is not required, there is a requirement for you to comply with the Regulations of a licensed performance under the Children (Performances and Activities) (England) Regulations 2014.

<b>DETAILS OF PERFORMANCE</b>			
<b>Name of performance</b>			
<b>Type of performance (dancing, singing etc.)</b>		<b>No. of performance days</b>	
<b>Date(s) of performance(s)</b>		<b>Time(s) of performance(s)</b>	
<b>Venue name &amp; address (inc. post code)</b>			
<b>DETAILS OF PRODUCER</b>			
<b>Name</b>			
<b>Name of Organisation</b>			
<b>Address (inc. post code)</b>			
<b>Tel. No.</b>		<b>Email</b>	
<b>DETAILS OF INFORMANT (if different from above)</b>			
<b>Name</b>			
<b>Name of Organisation</b>			
<b>Address (inc. post code)</b>			
<b>Tel. No.</b>		<b>Email</b>	
<b>SAFEGUARDING ARRANGEMENTS (Please tick response)</b>			
<b>Do you have a child protection policy? (please attach to notification)</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
<b>Has a risk assessment been carried out? (please attach to notification)</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

## DECLARATION

By signing and submitting this notification, the producer/informant agrees to ensure and adhere to the following:

1. No payment will be made to the child or anyone else, on behalf of the child, other than for defraying expenses. No other party should make a financial gain as a result of the performance.
2. No child will be absent from school to take part in the performance unless written permission has been obtained from the child's school (This must be a document on school headed paper/bearing the school stamp/an email from an official school email address)
3. The producer will ensure that an appropriate number of suitable adults (preferably approved chaperones and/or DBS Enhanced cleared adults) are engaged to care for the children employed, having specific regard to their sex and age, ensuring that each child is supervised at all times.
4. The producer will ensure that a list of emergency contact details in respect of each child including any medical issues or additional needs is available at the place of performance.
5. A first aider is present at the performance.
6. The producer will ensure that no child taking part in the performance/activity has performed for more than 3 days in the past 6 months. This includes licensed performances, unlicensed performances (Exemptions) and performances under Body Of Persons Approval.
7. The organisation agrees to comply with Regulation 11 and Regulations 15 to 29 of The Children (Performances and Activities) (England) Regulations 2014.
8. The producer agrees to any authorised officer of the Local Authority having unrestricted access whilst any dress or technical rehearsal or performance is taking place at any venue that the producer uses for such purposes.

In signing this declaration, you agree to the terms and conditions above.

**Failure to comply with Children & Young Persons Act 1963 s.37 and The Children (Performances and Activities) (England) Regulations 2014 is a criminal offence, which on conviction carries a maximum penalty of £1,000 or three months imprisonment or both, for each offence.**

Signature of Informant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

I hereby certify that this statement is correct to the best of my knowledge and belief and relates to all children performing who are residents of Enfield Council only.