**Opening Doors Programme – Community Fund**

**Funding Brief**

The community fund will provide individuals and small community and voluntary organisations access to a small grant to make a difference in the local area which is affected by serious violence (specifically Edmonton Green, Upper Edmonton, and/or Ponders End).

We believe that violence is preventable not inevitable, and we are keen to support local organisations who have a passion for helping individuals, family, peer group and local communities to make a change.

Ultimately, we want to use the Community Fund to create a collaborative environment where individuals and local organisations are valued, heard, and have the support to make a difference in preventing and addressing serious violence.

**Our Criteria**

We are seeking applications from individuals and small community and voluntary sector organisations who are committed to delivering local projects. The fund will invest in community projects that evidence the following:

* Reduces violence or addresses the causes of violence
* Help those who are affected by violence to make positive choices
* Place local communities affected by violence at the heart of long-term change. We want local communities to be part of the development of sustainable solutions to prevent serious violence.

**Who you should be**

You will need to be based in or working in the **Edmonton Green, Upper Edmonton or Ponders End area.**

You should be at least one of the following:

* You currently run a small, not for profit community or voluntary organisation, with an annual turnover of less than £250,000 who can build relationships and address conflict before it develops into violence.
* You are an Individual applicant who is delivering local projects in the area, or are keen to deliver a local project, that helps to prevent or reduce serious violence.
* You are a local consortium who are seeking to collaborate with the Council and community and voluntary stakeholder agencies to prevent serious violence and the causes of violence.

**What you can apply for**

Individuals, small community and voluntary organisations can apply for up to £5,000.

Consortium applications can be up to £12,000.

You will need to show that the grant has been spent and that the aims of your project have been delivered **by 31st March 2026**. Your application will need to demonstrate how and when the funding will be spent and what the impact is that you are looking to achieve.

**How we will support you**

We are working in partnership with established local community organisations who are offering support for individuals and small community and voluntary groups who wish to apply, in both their application and delivery of their projects:

* **Northside Youth and Community Connexions** – based in Edmonton Green, provide outstanding facilities for young people and community partners to deliver a range of educational, vocational, arts and sports programmes. (Contact [northside\_youths@live.co.uk](mailto:northside_youths@live.co.uk)**)**
* **Edmonton Community Partnership** – Is an alliance of 20 schools and local provider agencies. They manage a range of local projects and events that help improve the lives of children, young people, their families and wider community in the local area of Edmonton. (Contact: [Trevor@edmontoncommmunitypartnership.org](mailto:Trevor@edmontoncommmunitypartnership.org))
* **Oasis UK –** is a large charitable organisation that works across education, community development and youth work. Locally they will provide support for grass roots community organisations in the Ponders End/ Edmonton area, to enable them to deliver support to families and local community groups who do not have access to support networks (Contact [sam.ellis@oasishadley.org](mailto:sam.ellis@oasishadley.org))
* **Enfield Voluntary Action (EVA)** – supports and develops local voluntary and community organisations so they can make life better for people in Enfield. EVA will support this project by providing advice on project plans, policies and the financial requirements of the application process (Contact [a.bewick-smith@enfieldva.org.uk](mailto:a.bewick-smith@enfieldva.org.uk) for planning and policies or [s.toraub@enfieldva.org.uk](mailto:s.toraub@enfieldva.org.uk) for finance).

If you are an individual or small voluntary or community group, Northside Youth and Community Connexions, Edmonton Community Partnership or Oasis UK would be willing to host you, by providing a local base, mentoring support, governance and reporting advice. EVA can also provide support and advice around governance and the required documentation (see ‘What you will need to have in place’). The aim of the support is to get each organisation to become independent.

Please contact the organisation of your choice if you require the above support or any other assistance. Allow **at least four weeks** before the application deadline to contact your chosen host in order to ensure adequate time to provide you with the support you require.

**What you will need to have in place**

You will need to have:

* A track record of programme delivery in the Edmonton/ Ponders End area, or
* A programme that can be established in the above area with limited set up cost.
* A clear project plan that meets the requirements set out in the application form.
* Your financial information. If you are a community and voluntary organisation this will include independently examined, income expenditure sheets or forecasts, and/or charitable status details
* Safeguarding Policies including DBS as appropriate.
* Equality Opportunity Policy or statement.
* Health & Safety procedures
* Data Protection Policy
* If you are an established community group, you will need to provide your Governing Document (constitution or memorandum and articles of association)
* Willingness to take up free training opportunities set out in the Conditions of Grant.
* Relevant indemnity and liability insurance (Public Liability and Employers Liability insurance, with coverage of at least £5m per claim if applicable)

If you require support with any of the above, please contact one of the above organisations who can provide advice.

**Your application**

Please complete the application form below and email it, along with the relevant documents, to [community.fund@enfield.gov.uk](mailto:community.fund@enfield.gov.uk).

Alternatively, you can make a video submission which must cover all of the details set out in the application form.

Submissions will be assessed on a rolling basis. The fund will be accepting applications from 29th November 2024 until 31st March 2025. Any applications submitted after this date will not be considered.

**Enfield Opening Doors Programme** 

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| **Approval Reference No: (office use only)** |  |  |  |  |  |  |  |  | **Date:** |  |

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| Section 1: Project Details |

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| Q1. Project title, duration and costs | | | |
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| **Project start date** |  | **End date (no later than 31st March 2026)** |  |
| **Funding requested** |  | **Total project cost** |  |

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| **Q2. Contact details of applicant and status (Organisation name, address, email and contact no.)** |
| |  | | --- | | **Project manager:** | | **Organisation:** | | **Address:** | | **Email:** | | **Social media:** | | **Tel. no:** | | **When did your organisation start? (month/year)** | | **What type of organisation are you? (delete as appropriate)**   * **Registered Charity (please include charity number here)** * **Not for profit company (please supply Company Number here)** * **Supplementary School** * **Unincorporated Association (Voluntary/Community Group)** * **Tenants or Residents Association** * **Faith Group** * **Individual** * **Other – please specify here.** |   **Other – please specify here.** |

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| Q3. Please tell us about your project, how you aim to deliver it and to who. Please also provide an estimated breakdown of how the funding would be used (Max: 750 words) |
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| Q4. Describe the impact you are looking to achieve with your project, and how you will measure this (Max: 500 words) |
| (Please refer to the eligibility criteria and how your project will meet these in your answer) |

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| Q5. (a) How do you think your project will help reduce or prevent serious violence specifically in the area(s) of Edmonton Green, Upper Edmonton and/or Ponders End? Please refer to these areas in your answer (Max: 250 words) |
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| (b) Who is the project aimed at and how will the project reach them? (Max: 250 words) |
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| Q6. Describe how your project will address at least one of the following three priorities |
| (a) Preventing violence and the causes of violence (Max: 350 words) |
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| (b) Responding to the immediate risk of violence (Max: 350 words) |
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| (c) Long-term support for those already involved in or affected by serious violence (Max: 350 words) |
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| **Q7. Sustainability: Please consider how you will look to continue the project and/or use the learning for future programmes. Outline this below (Max: 300 words)** |
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| **Q8. Is any other match funding to be used to support this project or is similar funded activity being currently engaged in by your organisation to meet this need?** | | | | |
| Yes |  | No |  | If ‘Yes’, please provide details of funding source(s) and activities |
| (Match funding is financial funding or in kind contributions, such as staff time, venue costs, equipment etc.) | | | | |

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| Section 2: Project Management |

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| **Q9. Managing Risk - please outline the potential risks to the delivery of your proposal and what plans you have in place to minimise them** |
| Please identify all forms of identified risk, financial and non-financial, that will impact on the delivery of the project and what steps you have in place to address them. |

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| Q10. What other agencies are you looking to collaborate with (if any) |
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| Q11. (a) Is there specific support you need to help in setting up or delivering your project? | | | |
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| (b) Do you have the following?  *If you require support with any of the below, please contact Enfield Voluntary**Action (EVA), Northside Youth and Community Connexions, Edmonton Community Partnership or Oasis UK* | | | |
| **Document** | **Yes** | **No** | **Please indicate if support has been requested from one of the above organisations** |
| **To be submitted with application *(please send all documents to*** [***community.fund@enfield.gov.uk***](mailto:community.fund@enfield.gov.uk)**):** |  |  |  |
| Safeguarding Policies |  |  |  |
| Health & Safety Procedures |  |  |  |
| Data Protection Policy |  |  |  |
| Governing Document (constitution or memorandum and articles of association) |  |  |  |
| Equality Opportunity Policy or Statement |  |  |  |
| Independently Examined Income Expenditure Sheets or Forecasts |  |  |  |
| **To be submitted after application (if successful):** |  |  |  |
| DBS (if relevant to project) |  |  |  |
| Relevant Indemnity and Liability Insurance |  |  |  |

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| **Certificate of CLAIM** | |
| I certify to the best of my knowledge, the entries on the application form attached are true, accurate and complete and that the project is in accordance with the terms and conditions outlined in the guidance for the Enfield Community Support Fund and that there is no conflict of interest either personal nor pecuniary that affect this application or its implementation should it be successful.  I certify that there are no legal proceedings, disputes, claims or otherwise commenced or concluded against the organisation and/or individuals of that organisation which would affect performance required for this grant, impact on the Council’s reputation or prevent the Council from proceeding with the award of this grant if the organisation was successful. If there are such legal proceedings, disputes, claims or otherwise commenced or concluded against the organisation and/or individuals of that organisation I certify that such detail has been provided as part of this application.  I understand that failure to disclose all information requested in support of the bid may result in the project being deemed as ineligible for consideration.  I confirm that I am authorised to sign this application form on behalf of the organisation named within this application form (where applicable). | |
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| **Applicant Name (Print):** | **Date:** |
| **Received by Enfield Council on:** | **Date:** |
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**Completed applications and relevant documentation to be emailed to the Community Safety Team at Enfield Council via the following email address:** [**Community.Fund@enfield.gov.uk**](mailto:Community.Fund@enfield.gov.uk)**.**

**Submissions are accepted on a rolling basis. The fund will be accepting applications from 29th November until 31st March 2025. Any applications submitted after this date will not be considered.**